



PTTL Cup 2021 Operational Plan

OYSA and the Portland Timbers and Thorns is dedicated to protecting the health and safety of all people. Some of our rules and protocols are beyond OHA guidelines but are there to provide the safest possible environment during Cup games.

The purpose of this document is to provide athletes, parents, coaches, and soccer organizations with information they can use to assist them with Cup play protocols in the context of COVID-19. Our procedures, policies, and responsibilities rely upon rules and regulations set forth by public health authorities, which will be different across the state.

In addition to the information below, we ask that everyone also follow the Return to Play Guidelines listed on the OYSA website. These items are in addition to that information.

The information listed below is required by each of the stakeholders for participation in the State, Presidents, and Founders Cups. Any clubs or teams that fail to comply with these responsibilities may forfeit their game, may be removed from the Cup, and forfeit any remaining games (with corresponding fines from Cup Rules applying)

Introduction of Principles and Responsibilities

OYSA/Portland Timbers/Thorns Responsibilities:

- Communication Plan:
 - Publish all relevant materials around Cups and materials including this operational plan on the OYSA website.
 - Direct emails to clubs and coaches about all league protocols, policies, and expectations around game day. 2 emails prior to league starting, bi-monthly during the Cup.
 - Direct emails to players and parents about all league protocols, policies, and expectations around game day. 2 emails prior to league starting, bi-monthly during the Cup.
 - Weekly emails to referees about all Cup protocols, policies, and expectations around game day.
 - Any cancelations or shutdowns will be communicated as quickly as possible direct to all team admins and club leadership.
- Cup Health and Exclusion Policy for Covid-19 cases and Covid-19 exposure.
- Cup Set-Up
 - U11 to U14
 - Game dates are April 3rd to May 1st
 - U15 to U19/20
 - May 1st to May 22nd
 - Cup games will be held statewide
 - Blind draw by division played for all Cup brackets
- Registration:
 - Deadlines:
 - Cup deadline is March 8th at 5 pm for U11 to U14 teams
 - Cup deadline is March 22nd at 5 pm for U15 to U19/20 teams
 - Check due at the time of registration
 - Refund Policy: No refunds for Covid related issues.
 - Roster rules apply for each of the Cups.
- Game Modifications
 - Half Length:
 - U11/12 games will be 30-minute halves
 - U13/14 games will be 35-minute halves
 - U15/16 games will be 40-minute halves
 - U17 to U19/20 games will play 45-minute halves
 - 10-minute halftime for all Cup games
- Scheduling:



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- Continue sending Valorie any field availability that you have. If you don't have access to your own fields, please contact Valorie to discuss renting fields for your home games at \$90 per hour.
- Game Blocks:
 - U11/12 games will be on 90-minute blocks
 - U13/14 games will be on 105-minute blocks
 - U15/16 games will be on 2-hour blocks
 - U17 to U19/20 games will be on 2 hour and 15 minutes blocks
- Game scheduling:
 - Schedules for all preliminary games will be posted about two weeks after the registration deadline.
 - Schedules for quarterfinal matches will be posted on Tuesday following the conclusion of the preliminary rounds.
 - Schedules for the semifinal and final matches will be posted on Wednesday after the preliminary rounds have been completed.
- Stagger game times to start the day to ensure minimal contact is made for locations with multiple fields.
 - 2 or more fields games will be scheduled every 20 minutes
- Schedule requests:
 - Limited to coaches with more than 1 team.
 - U11 to U14 teams can request 1 day off.
- At the Field:
 - Whenever possible, teams and their spectators will take one side of the field while the opposing team is on the opposite side of the field on the opposite side of halfway line to referee. Coaches and players must stay back from the sideline to allow 6 feet of physical distancing from Assistant Referee. Clubs/coaches/team managers/monitors are responsible for the behavior and compliance of physical distancing of their players and spectators. [Click here](#) for a sample field map. Home team will dictate which side of the field teams take.
 - Clubs/teams must follow the rules of the field they are playing on.
- Trophies and Medals
 - A representative from each team will pick up their medals, trophy as well for the winners, from the tournament tent after the game. All members from the team are expected to leave the field area and parking area within 10 minutes of your game ending.

Field Capacity restrictions based on County Risk Status

- Clubs are responsible for establishing capacity limits for their facilities.
 - Capacity limits must be based on the designated spectator area only.
 - For fields in Extreme Risk counties, the capacity limit is 100.
 - For fields in High Risk counties, the capacity limit is 15% of your maximum capacity.
 - For Fields in Moderate Risk counties, the capacity limit is 25% of your maximum capacity.
 - For Fields in Low Risk counties, the capacity limit is 50% of your maximum capacity.
- A designated area must be assigned for spectators, preferably on the same side as their team but on the other half of the field.
- Club must designate a separate entrance and exit for the spectators. If a restroom is provided, spectators must have a separate restroom designate for spectators.
- Clubs that allow spectators will submit a new map to OYSA prior to the Cup starting with the following additional information:
 - Separate entrance and exit for spectators.
 - The number of spectators allowed per player at the facility, if any.
 - If restrooms are provided for spectators, where those restrooms are located.

Club Responsibilities:

- By registering your team to the Cup, the club and their teams, coaches, players, and parents agree to follow all league protocols, policies, and responsibilities.
- Designate a point of contact for your club to communicate Covid related issues to OYSA



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- Create and distribute field maps on their website that have entrances, exits, and traffic flow clearly marked.
 - Post signs at the field that clearly mark the entrances and exits.
 - Post clear signs listing COVID-19 symptoms, asking individuals with symptoms to stay home, and listing who to contact if they need assistance.
 - Post clear signs about the face covering requirements.
 - Use signs to encourage physical distancing throughout the facility near shared equipment areas.
 - Use signs to direct one-way flow of traffic.
 - Provide a copy of their field map to OYSA to post to their website.
 - [Click here](#) to see the webpage.
 - Field map should indicate all fields rules, restrooms, entrances/exits, one-way traffic flow and where the home and away teams should be during the game. If your field allows spectators, show designated entrance and exit for spectators that is separate from the players entrance and exit, and the area where spectators are allowed during the match.
- Provide handwashing stations or hand sanitizer (60-95% alcohol content) throughout the facility for use by individuals.
- Provide a monitor at your home field, see responsibilities below.
- Close water fountains, except for those designed to refill water bottles in a contact-free manner.
- Consider closing alternate parking spots to facilitate at least six (6) feet of physical distancing between parties.
- All clubs responsible for providing their coaching staff/managers hand sanitizer and face covering.
- Home club responsible for bathroom sanitation.
 - Thoroughly clean restrooms at least twice daily and ensure adequate sanitary supplies (e.g., soap, toilet paper, 60-95% alcohol content hand sanitizer) throughout the day.
 - If possible, leave entrance and exit doors open.
 - Consider using a “one-in-one-out” policy, where only one individual is permitted with the restroom at one time.
 - For fields that allow spectators, a separate restroom for spectators must be designated, if you provide a restroom.
- Home club responsible for field set-up and sanitization of all equipment at the beginning of the day, and in between games.
- All clubs responsible for keeping attendance for which players are at every game.
- Have an effective communication plan in place, identify strategies for working with public health to notify adult leaders, youth and their families if the organization learns a participant or adult leader has developed COVID-19 and may have been infectious to others while at a youth activity, while maintaining confidentiality as per law.
- Have an action plan in place, in case of a positive test. All positive and exposure cases must be reported to OYSA.
- Train and educate all staff to protocols and requirements, including state and local regulations, CDC recommendations and other necessary information. (See resources document on OYSA Covid-19 webpage)
- Be prepared to shut down and stop operations. Develop plans for temporary closure of outdoor activities to properly disinfect and ensure other adult leaders or youth are not infected.
- Provide adequate field space for social distancing.
- Develop a relationship and a dialog with local health officials.
- Each team may designate one person to video or Livestream games.
- Cup rosters are fixed, please reference Cup rules for details.
- Create a club policy for teams that travel out of state. OHA recommends a 14-day self-quarantine for anyone who has travelled out of the state for recreational purposes.

COVID-19 Monitor Responsibilities:

A club may decide to designate a monitor for the facility and/or each team. OYSA requires that each team has a monitor to help manage Covid-19 guidance at the field. A coach may also act as a field monitor.



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Monitors are responsible for reminding, recording, and reporting the details below. We ask that monitors are non-confrontational, just educational and informative. OYSA will use the reports to deal with the situations presented at the field. Each team will be provided with a monitor vest, we require that the vest be worn so you can be identified.

Field monitors will use [this form](#) and is the information is distributed to our Disciplinary Committee.

- Field Monitor responsibilities:
- Record if the field capacity limit has been exceeded, if a capacity limit has been set by the facility.
- Record if there are any spectators not in the designated spectator area.
 - If the facility does not allow spectators, Remind any spectators in the field area that they must be in the parking area, and preferably in their car. If compliance is not given, please walk away and call the Game Day Hotline.
- Remind any spectators not wearing face coverings (if required) or physically distancing to comply with the rules.
 - Record the incident either by taking a picture, video, or by using our reporting form. Please avoid confrontation with those that do not want to comply with the rules.
- Team may forfeit the game, be removed from the Cup and/or a fine levied against the club. Any team removed from the Cup would forfeit all games and no refunds will be given. Any club with persistent infractions risks the club being removed and inability to register for any further leagues or Cups.

Referee Responsibilities:

- If a face covering is required at the facility, wear a mask up to the field to start the game, during the game, during halftime, and immediately following the game. If you are found to have not complied with this requirement, you may be removed from any future PTTL assignments for the calendar year.
- At facilities where a face covering is required:
 - If a player clearly refuses to wear a mask over their nose and mouth, after being reminded it is required, the referee verbally reminds the player's coach and instructs the coach to correct the equipment issue with the player. If the player continues to refuse to wear a mask over their nose and mouth, the referee can abandon the match., If the match is abandoned, the referee will call the Game Day Hotline to inform the league, and write detailed notes regarding the incident in the referee report. Team may be removed from the league; appropriate fines are applied.
 - NOTE: it is expected that properly worn masks may slip down, fall off, require adjustment, etc., during the course of a match. The above requirement is ONLY for the case of clear and deliberate refusal by a player to wear a mask over their nose and mouth.
 - If a coach clearly refuses to wear a mask over their nose and mouth, the referee warns the coach and instructs the coach to correct the equipment issue. If the coach continues to refuse to wear a mask over their nose and mouth, the referee can abandon the match., If the match is abandoned, the referee will call the GameDay hotline to inform the league and write detailed notes regarding the incident in the referee report. Team may be removed from the league; appropriate fines are applied.
- Referee can use an electronic whistle, whistle through their mask, or pull mask up to blow whistle, pull it down immediately afterwards.
- Maintain physical distancing at all times, prior, as much as possible during, and after all games.
- No handshakes, fist bumps, etc. after the game.



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Coaching Staff Responsibilities:

- Check-in all players to ensure no players have Covid-19 like symptoms. Template provided on OYSA Covid-19 page.
- Ensure that players and team's spectators are following the guidelines and rules of the field you are playing on. Coaches must communicate prior to their match if spectators are allowed at the field they are playing at. This will be communicated both on the field map page on the OYSA website and on the field page in Affinity. It will also list any spectator limits that the facility has imposed.
- At facilities where a face covering is required, a properly worn mask must be worn at all times when outside of your vehicle.
 - Have an extra face covering in case your face covering breaks
- Maintain physical distance requirements from players based on state guidelines and local health requirements.
- Use hand sanitizer before interacting with your team.
- Make sure that your team has left the field within 5 minutes of the game ending.
 - Use appropriate exit and waits until all players have been picked up
- Will make sure the home team provides 3 balls per half that have been sanitized. Game balls from 1st half can be sanitized by the home team at half time.
- Have an emergency plan in place if someone to be injured or needs to leave the field immediately. Have access to parent cell phone numbers, and we recommend having 2 coaches/managers at all games so one coach can handle any emergencies, the other coach can manage the team.
 - Coaches should check on an injured player but still maintain 6 feet of physical distancing when possible. In the case of an injury where a player needs more assistance, the coach may help the player.
 - The coach should be able to contact the parent and ask for support.
 - Parent may come onto the field or complex to help aid the injured child as needed.
- Recommend using cones to show where player bags should be for physical distancing.

Parent Responsibilities:

- Keep child at home if they have any Covid-19 like symptoms.
- Check player's temperature prior to game, must be below 100.4 to participate. Report temperature to the coach upon arrival at the game.
- Use the OYSA Field Map webpage or the field map in Affinity to know and follow all rules for spectators being allowed, drop-off times, and entrances and exits for field your child is playing at.
- Player drop off:
 - U11 to U14 teams may drop off no earlier than 20 minutes prior to kickoff.
 - U15 to U19/20 teams may drop off no earlier than 30 minutes prior to kickoff.
 - May be different at different fields, so please check prior to the game.
- Player pick up:
 - All players must leave the facility within 5 minutes of the game ending.
 - No congregating.
- If the facility does not allow spectators, and if the parent chooses to remain on-site, must remain in the parking area of the field or park, preferably in your car.
 - Do not park in fire lanes or other spots not designated for parking.
- At facilities where spectators are allowed and a face covering is required, a properly worn mask must be worn at all times when outside of your vehicle.
- Do not use your hands to return to ball to the field when the ball goes out of bounds.
- For same-day travel, prepackaged meals should be considered. If restaurant dining is the only option, consider take-out food or outdoor eating as alternatives.

Player Responsibilities:

- Stay home if you have any Covid-19 like symptoms
- At facilities where a face covering is required:
 - A properly worn mask must be worn at all times when outside of your vehicle.



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- [Click here](#) for the guidance on types of face coverings that are allowed per OHA guidelines.
- We do not allow the face shield as a face covering for safety reasons.
- If your face covering falls down during game play, pull it up immediately.
- Have an extra face covering in case your face covering breaks or becomes too wet.
- Make sure to bring both sets of jerseys to every game.
- Cannot enter the field area until previous teams have left the field. Remain in your car until you see that the previous teams have left the field.
- Recommend using hand sanitizer prior to, during halftime, and after the match.
- Maintain 6 feet of physical distancing at all times when not participating in the match.
- Handshakes, high fives, fist/elbow bumps, chest bumps, and group celebrations are prohibited.

