



HOST A FUTSAL LEAGUE OR TOURNAMENT PACKET

This document lists the required forms to Host a Futsal League or Tournament. Please read all paperwork carefully.

The following forms are required by OYSA for all clubs who intend to Host a Futsal League or Tournament:

- **Application to Host a Futsal League or Tournament:** Fill this form out completely, and include a \$250.00 non-refundable deposit. See the OYSA Sanctioning Fees document for more details.
- **Copy of Your Futsal League or Tournament Rules:** A copy of your futsal league or tournament rules must be submitted with your application. Your rules must include the following information:
 - Valid OYSA Futsal Member Passes (player cards) are required for all players participating. These passes must be checked at credential check in and/or game site.
 - Statement of your refund policy.
 - Statement of your appeals process.
- **Oregon Youth Soccer Web Information Sheet:** This information will appear on the OYSA website.

Post Futsal League or Tournament Report: The report must be completed and sent into the OYSA office within 30 days after conclusion of the futsal league or tournament. You should review the report to be sure that you collect all of the information you will need to submit with that report.

Definitions of League, Tournament, Intra-club, and Inter-club:

League: a league is an ongoing competition with multiple teams

Tournament: a tournament is a short standalone competition with multiple teams

Intra-club: involving teams only from the hosting club

Inter-club: involving teams from the hosting club and at least one other club

OYSA Website Information Sheet

The information you provide on this form will appear on the Oregon Youth Soccer Association website.

Be sure you return this sheet with your application to host.

Futsal League or
Tournament Name:

Dates of Competition:

Ages:

Entry Fee(s):

Gender:

Teams/Organizations Invited:

Entry Deadline:

League/Tournament
Director:

Mailing Address:

Contact Phone Numbers:

Phone:

Fax:

Website:

Email:

OREGON YOUTH SOCCER ASSOCIATION

Please Type or Print Clearly – Do Not Staple

APPLICATION TO HOST A FUTSAL LEAGUE OR TOURNAMENT

Name of Futsal League or Tournament _____ Website URL: _____

Hosting Organization _____ Competition: League Tournament Type: Intra-club Inter-club

Designated Official of Hosting Organization _____ Title _____ Phone () _____ W

Address _____ Email _____ Phone () _____ H

City _____ State _____ Zip Code _____ Phone () _____ FAX

State Association or Affiliate _____ Guest Referees Applications Accepted Yes No

Location of Futsal League or Tournament _____ **TEAM ENTRY DEADLINE:** _____

Date(s) of Futsal League or Tournament _____ Estimated # of Teams _____

Futsal League or Tournament Director or Contact _____ Phone () _____ W

Address _____ Email _____ Phone () _____ H

City _____ State _____ Zip Code _____ Phone () _____ FAX

Age Groups Accepted	B	G	Roster Size	# Guest Players Allowed	Length of Games	# Players on Field	Awards	Minimum # of Games	Entry Fee	Bond
U-	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
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U-	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>

The Hosting Organization agrees to be bound by and comply with the terms contained in the FUTSAL LEAGUE OR TOURNAMENT HOSTING AGREEMENT and all applicable rules of Oregon Youth Soccer Association.

Signature of Designated Official of Hosting Organization _____

Date _____

(For Official Use Only)

Approving Organization _____ Date _____

By _____ Title _____

OYSA Futsal League or Tournament Sanctioning

Oregon Youth Soccer Association will sanction futsal leagues and tournaments hosted by OYSA member clubs where the participating teams and their players are members of OYSA, holding OYSA Futsal Member Passes.

The following fees apply to all applications to Oregon Youth Soccer Association for sanctioned futsal leagues and tournaments.

Futsal Sanctioning Fees:

- Futsal League: \$0 / team
- Futsal Tournament: \$5 / team

Payment of Fees:

A \$250 non-refundable deposit must accompany the application for sanctioning. The \$250 deposit will be applied to the amount due as shown in the post-futsal league or tournament report.

The post-futsal league or tournament report includes a calculation of the total sanctioning fee for your futsal tournament based on the total number of teams that participated in the futsal tournament. No refund will be issued when the calculated sanctioning fee is less than the deposit paid.

No additional sanctioning fees apply to futsal leagues beyond the \$250 deposit.

The post-futsal league or tournament report and fee payment (if applicable) is due no later than 30 days following the completion of the futsal league or tournament. A late fee of \$200 will be added to the amount due for any post-futsal league or tournament report received in the OYSA office more than 40 days after the last day of the futsal league or tournament.

Futsal league or tournament applications must be submitted using the Oregon Youth Soccer Association Application to Host a Futsal League or Tournament Form.

Oregon Youth Soccer Association

FUTSAL LEAGUE OR TOURNAMENT HOSTING AGREEMENT

In consideration of permission being granted to _____ to hold a tournament
or games at _____
(Hosting Organization) (City) (State)

On the dates of _____, 20____, we agree to the following conditions:

ABIDE BY RULES: We shall abide by all statements made in our approved Oregon Youth Soccer Association *Application to Host A Futsal League or Tournament*, in our futsal league/tournament invitation, in our futsal league/tournament rules, and in this Oregon Youth Soccer Association *Futsal League or Tournament Hosting Agreement*. We agree that all decisions regarding acceptance of teams into a futsal league/tournament shall be fairly and impartially made and shall not be based upon race, creed, color or national origin and that we will not advertise by any means the futsal league/tournament until all approvals are received.

HOUSING: We agree that we will not require a team to use only accommodations approved or provided by the hosting organization or other organization, unless disclosure is made on the futsal league/tournament application form of the required hotel/motel names and the guaranteed rates.

ADVANCE PUBLICATION OF RULES: We agree that our futsal league or tournament rules shall be included with the invitation sent to each team and shall, again, be published to all teams accepted prior to the start of the tournament/games. _____

CREDENTIALS CHECKS: We agree that we shall conduct credentials checks to ensure that all players are registered with Oregon Youth Soccer Association, properly rostered with their team, and participating in accordance with representations set forth on the Oregon Youth Soccer Association *Application to Host a Futsal League or Tournament*.

USE OF US SOCCER REGISTERED REFEREES: We agree that we shall use for all games only US Soccer registered referees who are in good standing (unless US Soccer has granted a waiver to allow the use of authorized referees from another country). There will be an adequate number of US Soccer registered referees available in the area during the tournament or game dates to cover the scheduled games. We have selected the following assignor to assign referees for the futsal league or tournament (NOTE: ONLY US Soccer certified assignors may be used: _____)

TOURNAMENT OR LEAGUE RULES – BEHAVIOR: We agree that our futsal league or tournament rules contain provisions ensuring that the behavior of teams, players, coaches, and spectators is appropriately controlled, including specific provisions that—

- Spell out the disciplinary measures to be imposed for the issuance of red and yellow cards or other improper conduct;
- indicate what procedures will be followed regarding protests and appeals;
- indicate that all disciplinary measures imposed by hosting organizations shall be limited to placing restrictions upon an individual's group participation in the futsal league or tournament;
- record the issuance of all red and yellow cards and other matters involving the conduct of a team, its players, coaches, and supporters and also report them immediately to Oregon Youth Soccer Association and the home club of the team; and
- state that Oregon Youth Soccer Association and the home club shall, except in the case of referee assault or abuse, have the responsibility for imposing, should circumstances warrant, additional penalties within their respective jurisdictions with regard to any matters arising from the futsal league or tournament.

TOURNAMENT OR LEAGUE RULES – SAFETY: We agree that our futsal league or tournament rules contain provisions covering the following topics, at a minimum:

- A player bleeding or who has blood on their uniform
- A player who has suffered a possible head injury (ORS 417.875)
- Inclement weather

FUTSAL LEAGUE OR TOURNAMENT CANCELLATION: We agree that our futsal league or tournament rules shall state what refunds, if any, shall be made to participating teams if all or a portion of the league or tournament is cancelled by the hosting organization for any reason.

POST FUTSAL LEAGUE OR TOURNAMENT REPORT: We agree that we shall file any required Post Futsal League or Tournament Report with Oregon Youth Soccer Association within 30 days after the conclusion of the futsal league or tournament. We understand that failure to file the report may preclude the futsal league or tournament host from receiving approval for any futsal league or tournament for the following seasonal years until the report is filed. The Post Futsal League or Tournament Report shall include the following information:

- the number of teams participating in each age group (boys and girls);
- if a champion is determined, the name of the champion for each group;
- the number of fields/courts used for the futsal league/tournament;
- the name of the sponsor, if any; and
- the names and teams of all players issued red and yellow cards, and details of any other matters involving the improper or unsporting conduct of a team, its players, coaches or supporters. **NOTE: Any incident of referee assault or referee abuse by a player, coach, manager, club official, or game official must be reported to the alleged offender's home State Association no later than 48 hours after an incident of referee assault or abuse.**

Signature of Hosting Organization Designated Official

Signature of Tournament or Games Director

Date

Date

Hosting Organization _____ Phone () _____ W
Address _____ Email _____ Phone () _____ H
City _____ State _____ Zip _____ Phone () _____ Fax

Futsal League or Tournament Headquarters _____ Phone () _____ W
Address _____ Email _____ Phone () _____ H
City _____ State _____ Zip _____ Phone () _____ Fax

Oregon Youth Soccer Association Post Futsal League or Tournament Report

The following Tournament Report is required to be completed and submitted to the Oregon Youth Soccer Association office within 30 days after the conclusion of the tournament or games.

Futsal League or Tournament Name: _____

Completion Date: _____

Participating Teams: Number of teams registered with Oregon Youth Soccer Association: _____

Total Number of Teams: _____

Disciplinary Issues:

Were any red cards issued? Yes No

Notify OYSA within 3 business days regarding any red cards for which a suspension was not served during the tournament and include a report of the incident.

Were there any incidents of **referee abuse or assault** by a player coach, manager, team official, club official, spectator, or any other person? If so, **Notify the OYSA office within 48 hours following the incident** and provide a report. Were there any other incidents of a serious nature?

In the box below list the name and team of every player or team official shown either a yellow or red card during the course of the tournament. Also include a description of any other disciplinary incidents that occurred during the tournament. *(Attach additional sheets if needed.)*

Injuries:

Were there any serious injuries to a participant or spectator? Please provide details. *(Attach additional sheets if needed.)*

Results:

Attach a report that shows the following information:

1. The number of teams that participated at each age group and gender
2. The names of the champions at each age/gender for which you had a championo

Miscellaneous:

How many fields/courts did you use for this futsal league or tournament? _____

The name of your futsal league or tournament's sponsor, if any: _____

TOURNAMENTS ONLY: Sanctioning Fees

	Number	Fee per team	Total
List the number of teams in your tournament:			
	Less the deposit paid at time of application:		
	Remaining balance due:		

Note: if your total sanctioning fee is less than the \$250 deposit, enter \$0 in the Remaining Balance Due field.

Important!

The unpaid balance of sanctioning fees is due not later than 30 days following completion of the futsal tournament. **A \$200 late fee will be charged for failure to pay the sanctioning fees in full by the due date.**

For OYSA Use Only

Date league/ tournament completed: _____

Date report received: _____

Late fees charged: _____

Date payment received: _____